



Ensure that any disclosure to any member of staff or volunteer is acted upon, with the student's agreement

Ensure that agreed disclosures are recorded, and the student referred to appropriate colleagues.

Ensure that all staff and volunteers are able to support disclosure sensitively, and comply with the Confidentiality Policy.

5. Management

By the Learning IAG Manager, Head of Learner Services and Regional Management Teams, supported by the Director of Quality and Student Services.

6. Monitoring

Through regional self-assessment

Through queries and issues raised by regions

Through student surveys

Through annual Policy Review

7. Links to other policies and documents

This policy is part of a suite of Student Support policies defining student support entitlements. Most relevant policies are publicly available through the WE

<https://www.wea.org.uk/about-us/policies>

Date of this Review	Date of next Review	Policy reviewed and updated by:	Policy approved by:
July 2021	July 2022	Learning IAG Manager	Director of Quality and Student Services